

KING GEORGE'S FIELD CHARITY BOARD

Tuesday, 24 January 2017 at 4.00 p.m.

Room C1, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent,
London, E14 2BG

The meeting is open to the public to attend.

Members:

Mayor John Biggs	(Executive Mayor)
Councillor Asma Begum	(Cabinet Member for Culture)
Councillor Rachel Blake	(Cabinet Member for Strategic Development)
Councillor David Edgar	(Cabinet Member for Resources)
Councillor Amy Whitelock Gibbs	Cabinet Member for Health & Adult Services
Councillor Sirajul Islam	(Statutory Deputy Mayor and Cabinet Member for Housing Management & Performance)
Councillor Shiria Khatun	(Deputy Mayor and Cabinet Member for Community Safety)
Councillor Ayas Miah	(Cabinet Member for Environment)
Councillor Joshua Peck	(Cabinet Member for Work & Economic Growth)
Councillor Rachael Saunders	Deputy Mayor and Cabinet Member for Education & Children's Services

[The quorum for this body is 3 Members]

Contact for further enquiries:

Joel West, Democratic Services,
1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, E14 2BG
Tel: 020 7364 4207
E-mail: joel.west@towerhamlets.gov.uk
Web:

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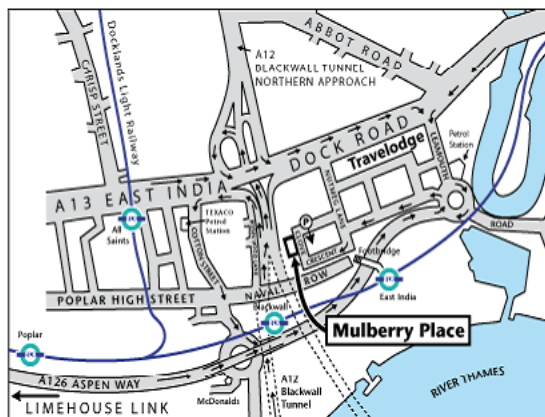
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A Guide to KING GEORGE'S FIELD CHARITY BOARD

Decision Making at Tower Hamlets

As Tower Hamlets operates the Directly Elected Mayor system, **Mayor John Biggs** holds Executive powers and takes decisions at Cabinet or through Individual Mayoral Decisions. The Mayor has also appointed this Board to administer the affairs of two charities of which the Council is sole trustee. Membership of the Board is set out on the front page of this agenda.

Which decisions are taken by King George's Field Charity Board?

The Board administers the affairs of the King George's Field, Mile End charity, and the King George's Field – Stepney (Tredegar Square, Bow) charity and discharges all duties of the Council as sole trustee of these Charities. Decisions on these matters are executive decisions and so are treated much in the same way as decisions of the Mayor.

The Board may also take Key Decisions. The constitution describes Key Decisions as an executive decision which is likely

- a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the borough.

Upcoming Key Decisions are published on the website on the 'Forthcoming Decisions' page through www.towerhamlets.gov.uk/committee

Published Decisions and Call-Ins

Once the meeting decisions have been published, any 5 Councillors may submit a Call-In to the Service Head, Democratic Services requesting that a decision be reviewed. This halts the decision until it has been reconsidered.

- The decisions will be published on: **Thursday, 26 January 2017**
- The deadline for call-ins is: **Thursday, 2 February 2017**

Any Call-Ins will be considered at the next meeting of the Overview and Scrutiny Committee. The Committee can reject the call-in or they can agree it and refer the decision back to the Mayor, with their recommendations, for his final consideration.

Public Engagement at King George's Field Charity Board

The main focus of King George's Field Charity Board is as a decision-making body. However there is an opportunity for the public to contribute through making submissions that specifically relate to the reports set out on the agenda.

Members of the public may make written submissions in any form (for example; Petitions, letters, written questions) to the Clerk to King George's Field Charity Board (details on the front page) by 5 pm the day before the meeting.

APOLOGIES FOR ABSENCE

To receive any apologies for absence.

1. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS (Pages 1 - 4)

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992.

See attached note from the Monitoring Officer.

	PAGE NUMBER	WARD(S) AFFECTED
2. MINUTES OF THE PREVIOUS MEETING(S)	5 - 8	

To confirm as a correct record the minutes of the meeting of the Board held on 4 October 2016.

3. REPORTS FOR CONSIDERATION

3.1 King George's Fields Charitable Trust Annual Reports & Accounts, 2015/2016	9 - 32	Stepney Green
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To approve the accounts of the King George's Field Mile End and King George's Field Tredegar Square charities for the 2015/2016 financial year.

4. EXCLUSION OF THE PRESS AND PUBLIC

In view of the contents of the remaining items on the agenda the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part 1 of Schedule 12A to the Local Government Act, 1972.”

EXEMPT SECTION (Pink Papers)

The exempt committee papers in the agenda will contain information, which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting, please hand them to the Committee Officer present.

5. EXEMPT MINUTES

To confirm as an accurate record of the proceedings the exempt minutes of the meeting of the Board held on 4 October 2016.

6. EXEMPT REPORTS FOR CONSIDERATION

6.1 Removal of gates near the Palm Tree pub in Mile End Park

35 - 42

**Stepney
Green**

This report intends to update the Board about the legal advice obtained following the Board meeting on 29 July 2015 and steps taken by officers. The Board is being asked to give consideration to further legal advice in relation to potential legal action and asked to determine how it wishes to proceed following that advice.

7. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT

Next Meeting of the Board.

Tuesday, 4 April 2017 at 6.30 p.m. in the Room C1, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG

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Agenda Item 1

DECLARATIONS OF INTERESTS - NOTE FROM THE MONITORING OFFICER

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

Interests and Disclosable Pecuniary Interests (DPIs)

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

Effect of a Disclosable Pecuniary Interest on participation at meetings

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Monitoring Officer following consideration by the Dispensations Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Monitoring Officer of the interest for inclusion in the Register.

Further advice

For further advice please contact:-

- Graham White, Interim Corporate Director, Governance. Tel 020 7364 4348

APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

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LONDON BOROUGH OF TOWER HAMLETS

MINUTES OF THE KING GEORGE'S FIELD CHARITY BOARD

HELD AT 3.46 P.M. ON TUESDAY, 4 OCTOBER 2016

**C1, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE CRESCENT,
LONDON, E14 2BG**

Members Present:

Mayor John Biggs	(Executive Mayor)
Councillor Asma Begum	(Cabinet Member for Culture)
Councillor Rachel Blake	(Cabinet Member for Strategic Development)
Councillor David Edgar	(Cabinet Member for Resources)
Councillor Amy Whitelock Gibbs	(Cabinet Member for Health & Adult Services)
Councillor Sirajul Islam	(Statutory Deputy Mayor and Cabinet Member for Housing Management & Performance)
Councillor Shiria Khatun	(Deputy Mayor and Cabinet Member for Community Safety)
Councillor Ayas Miah	(Cabinet Member for Environment)

Apologies:

Councillor Joshua Peck	(Cabinet Member for Work & Economic Growth)
Councillor Rachael Saunders	(Deputy Mayor and Cabinet Member for Education & Children's Services)

Officers Present:

Graham White	(Interim Service Head, Legal Services, Law, Probity and Governance)
Shazia Hussain	(Service Head Culture, Learning and Leisure, Communities Localities & Culture)
Alan McCarthy	(Asset Strategy Capital Delivery & Property Services)
Mohammed Raja	(Parks Development Officer - Community)
Penny Smith	(Head of Parks)
Ann Sutcliffe	(Service Head Corporate Property and Capital Delivery, Development and Renewal)
Joel West	(Senior Democratic Services Officer)

ADJOURNMENT

At 3pm, the Mayor advised that the meeting of the King George's Field Charity Board would be adjourned until after the Cabinet meeting.

1. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

None were declared.

2. MINUTES OF THE PREVIOUS MEETING(S)

That the minutes of the Board meeting held on 26 July 2016 be approved and signed by the Chair as a correct record of proceedings.

3. REPORTS FOR CONSIDERATION

3.1 Update on Mile End Park

Penny Smith, Head of Parks introduced the report.

The Board discussed the projected income from pavilion bookings in 2016/17. Whilst it stressed the need to strike an appropriate balance between the financial needs of the Park and the wellbeing of residents in the immediate vicinity (for example by preventing noise nuisance and littering), it suggested there may be capacity to raise additional income by increasing private pavilion bookings.

The Board noted the background paper to the report 'Mile End Park Management Plan 2015-2020, New Challenges 2016-2017 Update' had been circulated late and advised it would like more time to consider the management plan in greater detail. It was suggested a small working party be convened, to be chaired by Councillor Asma Begum, Cabinet Member for Culture, to review the management plan and report its findings to a future Cabinet meeting.

A change was proposed to the recommendation and subsequently agreed by the **Mayor**, as follows:

RESOLVED

1. That a small working party consisting of Board members be convened to consider the Mile End Park Management Plan 2015-2020; and
2. That the working party will report to a future meeting of the Board.

4. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED

That, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part 1 of Schedule 12A to the Local Government Act, 1972.

5. EXEMPT REPORTS FOR CONSIDERATION

5.1 Rent Review - 552 Mile End Road

The Board received a restricted report on a rent review for 552 Mile End Road. Ann Sutcliffe, Service Head Corporate Property and Capital Delivery introduced the report and advised of progress of negotiations with the affected tenant.

The **Mayor** agreed the recommendations as set out in the report.

RESOLVED that the Board:

1. Agree the outstanding rent review on 552 Mile End Road as set out in the exempt report; and
2. Authorise the Service Head, Corporate Property & Capital Delivery, to complete the appropriate documentation for this purpose.


6. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT

None.

The meeting ended at 4.10 p.m.

Chair, Mayor John Biggs
King George's Field Charity Board

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KING GEORGE'S FIELD CHARITY 24 January 2017	 TOWER HAMLETS
Report of: Will Tuckley- Interim Corporate Director of CLC	Classification: Unrestricted
King George's Fields Charitable Trust Annual Report and Accounts, 2015/2016	

Lead Member	Councillor Asma Begum, Cabinet Member for Culture
Originating Officer(s)	Stephen Murray –Head of Arts, Parks and Events Stephen Adams – Finance Business Partner
Wards affected	Mile End
Key Decision?	No
Community Plan Theme	A great place to live

Executive Summary

This report provides details of the annual report and accounts of the King George's Field Mile End and King George's Field Tredegar Square charities for the 2015/2016 financial year.

Recommendations:

The King George's Field Charity Board is recommended to:

1. Agree the annual report and accounts for the King George's Field, Mile End Charity (registered number 1077859) for the 2015/2016 financial year set out in Appendix 1.
2. Agree the annual report and accounts for the King George's Field, Tredegar Square charity (registered number 1088999) for the 2015/2016 financial year set out in Appendix 2.
3. Subject to approval of 1 and 2 above, and the Councils Accounts for 2015/16 being signed off, authorise the Trust to sign the 2015/16 annual reports and accounts for submission to the Charity Commission by 31st January 2017.

1. REASONS FOR THE DECISIONS

- 1.1. The King George's Fields charity is registered with the Charity Commission as The King George's Field, Mile End charity, registered number 1077859 ("the Mile End charity").
- 1.2. The Council is the trustee of the charity and the Council is the freehold owner of the land which is the subject of this report.
- 1.3. The King George's Fields Charity Board ("the Board") is established by section 3.3.12 of the Council's Constitution, which gives the Board the following functions:

3.2.1 To administer the affairs of the King George's Fields Charity and discharge all duties of the Council as sole trustee of the Charity.

3.2.2 To administer the affairs and discharge the duties of trustee of such other charities controlled by the Council as the Cabinet might authorise by resolution.

- 1.4. The resolution of the board is required before the Council can put into effect the recommendations contained within this report.

2. ALTERNATIVE OPTIONS

- 2.1 There are no alternative options

3. DETAILS OF REPORT

- 3.1 The annual report provides details of the activities undertaken throughout 2015/16 financial year as set out in Appendix 1. This will form the annual trustees report as part of the annual submission to the Charity Commission.
- 3.2 The report and accounts relate to the King George's Field, Mile End charity (registered number 1077859) which includes Stepney Green and Whitehorse Road Open Space and King George's Field Tredegar Square charity (registered number 1088999). From the accounts attached in the appendices, the Board will see that King George's Field Mile End produced a surplus of £122,393 and that King George's Field Tredegar Square achieved a balanced position. The reserve balance now stands at £142,393.
- 3.3 The variations in both the sources of income and variations in expenditure are analysed in more detail in paragraphs 3.5 & 3.6.
- 3.4 The accounts are prepared from the information contained in the Council's accounts for 2015/2016.
- 3.5 The major items of income and expenditure are outlined within the account as follows:
 - Income-

The major income items are commercial rents generated from shop lettings at Mile End Park and hire of the Arts and Ecology Pavilions.

- Salaries-
These relate to the Parks Service and support staff that assist in managing the facilities.
- Repairs and Maintenance-
This includes all repairs to buildings, trees and fences, and grounds maintenance costs.

3.6 The major variations in income, for King George's Field, Mile End, between 2014/2015 and 2015/2016, are shown in the table below, together with a brief explanation of the major changes. The figures referred to below are shown on page 6 of the report on King George's Field Mile End (Appendix 1).

Source of Income	2015/16	2014/15	Variance	Comment
	£	£	£	
Rentals	512,293	562,591	(50,298)	Changes in tenants and vacant void periods.
Other Lettings	208,732	96,986	111,746	Increase in lettings activity from the Arts and Ecology Pavilion and the introduction of car parking charges
Multi-Pitch Income	67,649	14,978	52,671	Income from the new Astro Turf at Stepney Green
Other Income	251,600	139,475	112,125	Contribution for use of land by Crossrail shaft, additional filming income and insurance payment

3.7 The major variations in expenditure, for King George's Field, Mile End, between 2014/2015 and 2015/2016, are shown in the table below, together with a brief explanation of the major changes. The figures referred to below are shown on page 6 of the report.

Type of Expenditure	2015/2016 Actual £	2014/2015 Actual £	Variance £	Changes
Other services	147,498	78,121	69,377	Security services at Stepney green

- 3.8 The outturn position for King George's Field Mile End was a surplus of £122,393. This has contributed to the reserve which has a balance of £142,393.
- 3.9 King George's Field Tredegar square recorded a breakeven position. The 10k of expenditure for Repairs and Maintenance related to grounds maintenance work.
- 3.10 To comply with the Charity Commission's requirements, the Board are asked to note and endorse the accounts, and agree their submission to the Charity Commission.

4. COMMENTS OF THE CHIEF FINANCE OFFICER

- 4.1 The comments of the Chief Financial Officer have been incorporated into this report.

5. LEGAL COMMENTS

- 5.1 The Council is the Trustee of the Mile End Charity pursuant to the Governing Document which is a Scheme dated 28th February 2000. The Council is also the trustee for Tredegar Square with the Trust deeds. The Council's constitution establishes the King George's Fields Charity Board to administer the charities affairs and discharge the Council's trustee functions.
- 5.2 The trustees have a duty to keep the accounting records and must prepare a statement of accounts in respect of each financial year. The attached statements of accounts comply with the requirements of the Charities Act 2011 and the Statement of Recommended Practice - Accounting and Reporting by Charities, and the Charities (Accounts and Reports) Regulations 2008.

6. ONE TOWER HAMLETS CONSIDERATIONS

- 6.1 Mile End Park is an important community asset that is open to all. As the population of the borough increases it, along with other parks, becomes increasingly important as a facility for healthy living and community activity promoting community cohesion.

7. BEST VALUE (BV) IMPLICATIONS

- 7.1 We will continue to carry out bench marking against similar facilities in the area to ensure we remain competitive in the hire of our buildings and spaces. The maintenance of the Park is carried out by the Council's Green Team which services were subject to best value testing when the service was brought back in house from external contracting.

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 8.1 The management of Mile End Park is focussed on providing good quality green spaces in a sustainable way
- 8.2 The commercial aspects of the park directly link to supporting the maintenance of this key green space.
- 8.3 The park plays an important role in promoting bio diversity and educating the public on environmental issues.

9. RISK MANAGEMENT IMPLICATIONS

- 9.1 The Park management acts to create a sustainable income stream to support the maintenance of the park and its infrastructure.
- 9.2 There has been a recent review of operational inspections and maintenance procedures of play equipment in the park and changes, including use of specialist software on hand held tablets, are being embedded now. At the same time all risk assessments have been reviewed for quality and implementation.

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 10.1 Mile End Park forms part of the boroughs facilities that help to engage young people in healthy outdoor and indoor activity.

11. SAFEGUARDING IMPLICATIONS

- 11.1 No safeguarding risks or benefits have been identified.
-

Linked Reports, Appendices and Background Documents

Linked Report

- None

Appendices

- Appendix 1 – Annual Report and Accounts, King George’s Field Mile End Trust charity
 - Appendix 2 – Annual Report and Accounts, King George’s Field Tredegar Square charity.
-

Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012

- None

Officer contact details for documents:

N/A.

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Appendix 1

KING GEORGE'S FIELD, MILE END CHARITY NO 1077859

REPORT OF THE TRUSTEES For The Year Ended 31 March 2016

The trustees present their report and the financial statements for the year ended 31 March 2016. The financial statements are subject to audit, and are shown on pages 6 to 11 of this report.

The legal and financial information set out below forms part of this report. The financial statements comply with current statutory requirements, the constitution, and the Statement of Recommended Practice FRS102 -Accounting and Reporting by Charities, as published by the Charities Commission in July 2014 (amended February 2016), and the Charities (Accounts and Reports) Regulations 2008 (S.I. No 629, 2008).

EXPLANATORY NOTE

King George's Field Mile End is a registered charity. It is referred to throughout this report as the "Charity".

STRUCTURE, GOVERNANCE AND MANAGEMENT

The sole trustee of the Charity is the London Borough of Tower Hamlets, which delegates its responsibilities to a Committee called the King George's Field Trust Charity Board which directs the affairs of the Charity and acts as the Charity's trustees. The affairs of the Charity are directed by the Board of Trustees. The trustees meet formally quarterly or more frequently, if required. For Mile End Park, the original master plan, directed by the Trustees, is now largely complete. There is a formal agenda for meetings which is agreed in advance with the Chair of the Trustees. For Mile End Park, an Annual Management Plan is produced, which is geared to the annual Green Flag competition, and looks at the park for the period January to December.

The Parks Service within Tower Hamlets Council was restructured into the Arts, Parks and Events Service on 1 March 2013. Key responsibility for this service rests with the Head of Arts, Parks and Events. Mile End Park is managed by the Parks Manager and the day to day running of Mile End Park is delegated to the Parks Development Officer (Community); Parks Development Officer (Infrastructure) and Parks Community Involvement Officer (Young People).

The original Trust Deed, and the subsequent variations, which are referred to below, also dealt with the use of other open space and park areas, within what is now the London Borough of Tower Hamlets. These other areas are managed by other Council employees.

The members of the Charity Board were also those Councillors who were the members of the Mayoral Cabinet.

Appendix 1

.OBJECTIVES AND ACTIVITY

The Charity's objectives are set out in the Trust Deed, dated 9th November, 1965, and a Deed of Variation dated 29th January, 1997. They are as follows:

- To preserve in perpetuity the covenanted land and to apply the land to such charitable purposes as are set out in the Recreational Charities Act 1958, including the construction of indoor recreational facilities, subject to the approval of the National Playing Fields Association and the Charity Commission in respect of any additional purposes.

Generally, the Charity maintains the area of Mile End Park as a park and open space for the recreation of the general public, including but not limited to the inhabitants of the London Borough of Tower Hamlets. The other park and open space areas are managed to achieve similar objectives

ACTIVITIES REPORT - MILE END PARK 2015-2016 plus updates

General

- The park retained its Green Flag status for 2015/2016.
- The park continued to benefit from a growing corporate volunteer scheme which provides free labour and an income stream to the park. Over 1000 corporate volunteers carried out horticultural and grounds maintenance based activities throughout the year. Income generated via this scheme was approximately £20k.
- The commercial units situated under the Green Bridge continue to generate income to the Trust and this income has been increased with the addition of a smaller unit which has now been rented out to Sugar Cube.
- 6 community events, with estimate attendance of 3000 participants.
- Installation of new orientation signs throughout the park.
- Installation of direction signs for Arts and Ecology Park and Pavilion in Burdett Road and regents Canal.
- Installation of new orientation signs throughout the park.
- Commercial units situated under the bridge are fully let and rent reviews underway on some.
- Car parks continue to generate a reasonable income with Haverfield road averaging £1,476 per month and Lawton road £2,277 per month.

Events

The service carried out several successful community events and children's activities, within the children playground and elsewhere in the park.

The service has worked in partnership with various local community groups, including the Friends of Mile End Park, and delivered many events for the locals and marginalised groups. The park has also seen an increase in the number of community and charity led events.

Appendix 1

Biodiversity Activities and Achievements

As a Metropolitan Site of Importance for Nature Conservation, Mile End Park contains some of the best example of London's habitats with particular rare species or important populations of species that are particularly significant within heavily built-up areas. The park is now amongst a selected number of green spaces in London which is noted for its ability to support a significant proportion of London's wildlife and to provide opportunities for people to have contact with the natural environment. This is reflected in the London Plan and local plans where it is afforded protection.

The following activities have taken place to enhance biodiversity, monitor biodiversity and increase access to nature:

- 2015-16 recording - Spider and beetle monitoring: the latest count is 160 spiders and 351 beetles, with four new spiders recorded, and 26 new beetles. This includes a Nationally Notable spider associated with old grassland (*Centromerus incilium*).
- Expansion of the Copperfield Woodland Walk with additional footpaths, and distribution of estimate 50 – 60 tonnes of woodchips and loggery.
- Formalizing of the woodland walk areas with new welcome signs.
- Additional ecology, horticulture and historical signage delivered and programmed to be installed throughout the park.
- Habitat enhancement in Kirks Place has taken place by continuing to layer broken bricks crushed into rubble and dust and spreading it across the area. This area is home to the rare Bombardier Beetle discovered here in 2010.
- The creation of more habitat piles across the park should help to increase biodiversity.
- Creation of new raised planters on top of the Arts Park hill, planted with perennial planting.

Arts and Ecology Pavilions

- Installation of circulation pumps in the Ecology Lakes to redistribute water around lakes. The water levels continue to be significantly low, however the Service are actively seeking professional advice to address the issues causing affecting water levels.
- New bore hole pumps now installed and water levels maintained.
- Installation of direction signs for Arts and Ecology Park and Pavilion in Burdett Road and Regents Canal.
- The transformation of the Arts and Ecology Pavilions into venues which can be hired for weddings and private functions has helped to raise income levels and make the park self-financing.
- Both Pavilions continue to have events that are open to the public, including exhibitions and community events.
- Both Pavilions continue to increase their level of usage with bookings being taken into 2018. This includes high profile exhibitions such as the recent Welcome Trust. We are now devising plans for improving usage during low

Appendix 1

take times including increasing the number of free to access events and workshops.

Play and Adventure Activities and Achievements

The Service continues to accommodate and house various regular user groups within the play pavilion, and include the Toy House, Somali Integration Team, Home Educators, Children's Service and a new Scouts Group. In addition there are regular soft activities for children delivered by Play Worker and Community Park Rangers, ranging from arts and crafts to gardening.

The following activities have been successfully completed for 2015-16:

- Creation of a new Orchard with planting of 12 fruit trees, including apples, pears, plums, mulberry, and fig.
- Expansion of the children's growing zone with additional raised planters.
- A summer programme of activities for schools and children.
- Development of buggy store to house prams and buggies for users.

Fatal accident

On July 17th 2015 there was a fatal accident in Mile End Play Park when a piece of equipment collapsed onto a young girl. The investigation into this is still ongoing and understandably it has had a very deep impact on staff. A scheduled coroners hearing for January 2017 has been postponed and we await a new date.

The play park was closed for many months and re-opened partially during the year. It has undergone new landscaping and new equipment has been installed and is now fully reopened.

Mile End Park Friends Group

The council is in the process of setting up a borough wide forum for friends and user groups and the Mile End Park Friends were well represented at the first two meetings. A working group chaired by Lead Member for Culture Learning and Leisure is due to meet to review the management arrangements for the park.

Tredegar Square

There have been no significant changes to Tredegar Square, which falls under the Trust, and it continues to be maintained by the Clean and Green team to a good standard.

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THE CHARITY TRUST BOARD

The board consisted of the Mayoral Cabinet with the following members for the financial year, 2015/2016

Mayor John Biggs	Chair
Councillor Sirajul Islam	Vice Chair
Councillor Shiria Khatun	Member
Councillor Rachael Saunders	Member
Councillor Rachel Blake	Member
Councillor David Edgar	Member
Councillor Amy Whitelock Gibbs	Member
Councillor Ayas Miah	Member
Councillor Joshua Peck	Member
Councillor Asma Begum	Member

However, when they meet as the Board, their key decision-making must, as trustees, be in the best interests of the park and open space areas, within King George's Field.

AUDITORS

The accounts for 2015/2016 are subject to audit. The Charity's auditors are the Council's External Auditors, KPMG. The Charity accounts sign off are subject to the audit sign off of the council's annual accounts for 2015/16.

BANKERS

The Charity's bankers are the bankers for the London Borough of Tower Hamlets, which is the National Westminster Bank.

SOLICITORS

The Charity's solicitors are the Legal Service of the London Borough of Tower Hamlets.

PRINCIPAL ADDRESS

The principal address of the Charity is the Council's address:
Tower Hamlets Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG

This report and the financial statements would need to be approved by the Trustees on 24 January 2017, and signed on their behalf by the Mayor of London Borough of Tower Hamlets, Chair of King George's Fields Charity Board.

Appendix 1

KING GEORGE'S FIELD, MILE END CHARITY NO 1077859 STATEMENT OF FINANCIAL ACTIVITIES (Including an Income & Expenditure Account) For the year ended 31 March, 2016

	UNRESTRICTED FUNDS		
	<u>2015/16</u>	<u>2014/15</u>	Movement
<u>Income</u>	<u>£</u>	<u>£</u>	<u>£</u>
<i>Donations and legacies</i>	20,330	27,210	(6,880)
<i>Other trading activities</i>			
Rentals	512,293	562,591	(50,298)
Other Lettings	208,732	96,986	111,746
Multi-Pitch Income	67,649	14,978	52,671
<i>Other Income</i>	251,600	139,475	112,125
Total Income	<u>1,060,604</u>	<u>841,240</u>	<u>219,364</u>
 <u>Expenditure on Charitable activities</u>			
Salaries	186,840	203,973	(17,133)
Employee Related Expenditure	26,934	18,564	8,370
Repairs & Maintenance	459,474	439,577	19,897
Energy & Water	46,853	27,640	19,213
Other Services	147,498	78,121	69,377
Communications	516	198	318
Stock & Equipment	38,949	57,856	(18,907)
Fees & Insurance	31,147	34,882	(3,735)
Total Expenditure	<u>938,211</u>	<u>860,811</u>	<u>77,400</u>
Net Income /(Expenditure)	<u>122,393</u>	<u>(19,572)</u>	<u>141,964</u>
Net Movement in Funds	<u>122,393</u>	<u>(19,572)</u>	<u>141,964</u>
 <u>RECONCILIATION OF FUNDS</u>			
Total Funds Brought Forward	20,000	39,572	
Total Funds Carried Forward	142,393	20,000	

Appendix 1

KING GEORGE'S FIELD, MILE END CHARITY NO 1077859 BALANCE SHEET

As at 31 March, 2016

	<u>Notes</u>	UNRESTRICTED FUNDS			
		2015/16		2014/2015	
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Current Assets					
Debtors & Payments In Advance	6		156		61,439
Cash at bank	7		290,899		2,641
			<u>291,055</u>		<u>64,080</u>
Current Liabilities	5				
Creditors		62,781		80	
Receipts In Advance		<u>85,881</u>		<u>44,000</u>	
			148,662		44,080
Net Current Assets			<u>142,393</u>		<u>20,000</u>
Funds			<u>142,393</u>		<u>20,000</u>

Appendix 1

KING GEORGE'S FIELD, MILE END CHARITY NO 1077859 Statement of Cash Flows

As at 31 March, 2016

Cash flow from operating activities

	£	£
Net incoming resources		122,393
Adjustment for		
Trade and other receivables	61,283	
Trade and other payables	<u>104,582</u>	
		165,865
		<hr/>
Net Cash in flow		<u>288,258</u>

Appendix 1

KING GEORGE'S FIELD, MILE END CHARITY NO 1077859

Notes to the financial statements For the year ended 31 March 2016

1. Accounting Policies

- a) The financial statements have been prepared under the historical cost convention and in accordance with appropriate accounting standards. They follow the recommendations in the Statement of Recommended Practice-Accounting FRS 102 and Reporting by Charities, issued in July, 2014 (amended in February 2016).
- b) Income is recognised in full in the Statement of Financial Activities in the year in which it is receivable. Fees, charges and rents are accounted for as income at the date the Charity provides the relevant services.
- c) There are no restricted funds, within the definition contained in the SORP FRS102. Incoming resources are therefore used for any of the Charity's purposes.
- d) Resources expended are recognised in the period in which they are incurred. Resources expended exclude VAT which is recoverable by the London Borough of Tower Hamlets.
- e) Where income or expenditure has been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the balance sheet.
- f) Employees working in the Mile End Park and at other parks and open spaces are Council employees. They are eligible to join the Local Government Pension Scheme administered by the London Borough of Tower Hamlets.

2. Staff Costs and Numbers

	2015/2016	2014/2015
Salaries	£159,837	£170,169
National Insurance	£12,097	£13,761
Pension Contributions	£17,731	£20,043
Total	£186,840	£203,973

No park employee received more than £50,000 during the year, as in both years only part of the Head of Arts Parks and Events salary costs were charged to the King George's Fields, Mile End accounts. The slight decrease in costs, between 2014/2015 and 2015/2016, reflects the reduced allocation of the costs.

The average weekly number of employees during the year was as follows (full-time equivalents)

	2015/2016	2014/2015
FTE	7.0	5.70

3. Taxation.

The Charity does not pay any tax on its activities, and statutory requirements relating to the payment of tax are not applicable.

Appendix 1

4. Fixed Assets

No fixed assets are shown in the Charity's accounts. Any capital expenditure on the construction and improvement of assets in Mile End Park or the other parks and open spaces is shown in the accounts of the London Borough of Tower Hamlets, together with the financing of those construction and improvement works.

5. Creditors.

Amounts Falling Due Within One Year:

	2015/2016	2014/2015
Creditors	£62,781	£80
Receipts in Advance	£85,881	£44,000
Total	£148,662	£44,080

6. Debtors

	2015/2016	2014/2015
Payments In Advance	Nil	Nil
Debtors	£156	£61,439
Total	£156	£61,439

7. Cash at Bank

Funds held on behalf of the trust in the accounts in the name of the London Borough of Tower Hamlets.

	2015/2016	2014/2015
Cash at bank	£228,748	£2,641

Appendix 2

KING GEORGE'S FIELD, STEPNEY (TREDEGAR SQUARE, BOW) CHARITY NO 1088999

REPORT OF THE TRUSTEES For The Year Ended 31 March 2016

The trustees present their report and the financial statements for the year ended 31 March 2016. The financial statements are subject to audit, and are shown on pages 5 to 10 of this report.

The legal and financial information set out below forms part of this report. The financial statements comply with current statutory requirements, the constitution, and the Statement of Recommended Practice FRS102 - Accounting and Reporting by Charities, as published by the Charities Commission in July 2014 (amended February 2016), and the Charities (Accounts and Reports) Regulations 2008 (S.I. No 629, 2008).

EXPLANATORY NOTE

King George's Field, Stepney (Tredegar Square, Bow) is a registered charity. It is referred to throughout this report as the "Charity".

STRUCTURE, GOVERNANCE AND MANAGEMENT

The sole trustee of the Charity is the London Borough of Tower Hamlets, which delegates its responsibilities to a Committee of the Council called the King George's Fields Trust Charity Board which directs the affairs of the Charity and acts as the Charity's trustees. The affairs of the Charity are directed by the Board of Trustees. The trustees meet formally annually or as and when strategic direction is required. The Square is managed by Council employees of the London Borough of Tower Hamlets.

The members of the Charity Board were also those Councillors who were the members of the Mayoral Cabinet.

RISK ASSESSMENT

The Council has strategies to deal with business and operational risks. The Charity Board is satisfied that systems are in place to monitor and control all areas where there is an identifiable risk with financial, operational, or reputational implications.

OBJECTIVES AND ACTIVITY

Tredegar Square Gardens is located in the Bow West Ward of the London Borough of Tower Hamlets. The gardens and surrounding area are a designated Conservation Area for planning and development purposes.

Appendix 2

The object of the Charity is the maintenance of the gardens for the use and enjoyment of the public.

The gardens are approximately 0.5 hectares in area, and are formally laid out to grass, shrub beds, hedges and rose beds.

The gardens are maintained by the London Borough of Tower Hamlets. Horticultural maintenance is carried out regularly to an annual programme of works, and includes the pruning of shrubs, roses and hedges, weed control on beds and paths, grass cutting and maintenance of tree bases. Arboricultural work is carried out on an as required basis with the health and safety of the trees given a high priority. Bins and benches are provided for use by visitors and cleansing takes place frequently, normally daily.

The gardens are open during daylight hours. Park rangers and security staff patrol, lock and unlock the gardens throughout the year.

FINANCIAL RESULTS

The net incoming resources for the year totalled £10,200 (£10,203 in 2014/2015). This represented the revenue contribution from the London Borough of Tower Hamlets equal to the costs incurred. As a result of this contribution, the Charity made neither a surplus nor a deficit for the financial year.

Full details of the Charity's revenue income and expenditure are given in the accompanying financial statements. This includes the figures for income and expenditure in the format required for submission to the Charity Commission, and these are shown on Page 6 of the report.

INVESTMENT POLICY AND PERFORMANCE

The Charity has no investments, since there are no surplus funds.

RESERVES POLICY

Since the sole trustee is the London Borough of Tower Hamlets, which meets in full the Charity's net expenditure, the Charity's funding is secured. The Trust Charity Board therefore does not need to set up any financial reserves to protect against any unforeseen fluctuations in income or expenditure.

RESPONSIBILITIES OF THE TRUSTEES

The Trust Charity Board are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity as at the Balance Sheet date and of its incoming resources and application of resources, including income and expenditure for the year then ended.

Appendix 2

In preparing those financial statements which give a true and fair view, the Board should follow best practice and:

- (a) select suitable accounting policies and then apply them consistently
- (b) make judgments and estimates that are reasonable and prudent
- (c) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- (d) prepare the financial statements on the going concern basis unless it is inappropriate to assume that the Charity will continue on that basis

The Board is responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity, and to ensure that the financial statements comply with the relevant statutory requirements.

The Board is also responsible for safeguarding the assets of the Charity, and are hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE CHARITY TRUST BOARD

The board consist of the new Mayoral Cabinet with the following members:

Mayor John Biggs	Chair
Councillor Sirajul Islam	Vice Chair
Councillor Shiria Khatun	Member
Councillor Rachael Saunders	Member
Councillor Rachel Blake	Member
Councillor David Edgar	Member
Councillor Amy Whitelock Gibbs	Member
Councillor Ayas Miah	Member
Councillor Joshua Peck	Member
Councillor Asma Begum	Member

However, when they meet as the Board, their key decision-making must, as trustees, be in the best interests of the park area, within King George's Field.

AUDITORS

The accounts for 2015/2016 are below the threshold for an audit

BANKERS

The Charity's bankers are the bankers for the London Borough of Tower Hamlets, which is the National Westminster Bank.

SOLICITORS

The Charity's solicitors are the Legal Service of the London Borough of Tower Hamlets.

Appendix 2

PRINCIPAL ADDRESS

The principal address of the Charity is the Council's address:
Tower Hamlets Town Hall, Mulberry Place, 5 Clove Crescent, London, E14
2BG

**The annual report and the financial statements are to be approved by
the Trustees and signed on their behalf by the Mayor of London
Borough of Tower Hamlets, Chair of King George's Fields Charity Board.**

Appendix 2

**KING GEORGE'S FIELD, STEPNEY
TREDEGAR SQUARE, BOW)
CHARITY NO 1088999
STATEMENT OF FINANCIAL ACTIVITIES
(Including an Income & Expenditure Account)
For the year ended 31 March, 2016**

	UNRESTRICTED FUNDS	
	<u>2015/16</u>	<u>2014/15</u>
<u>Income</u>	<u>£</u>	<u>£</u>
Donations and legacies	<u>10,200</u>	<u>10,203</u>
Total Income	<u>10,200</u>	<u>10,203</u>
<u>Expenditure</u>		
Expenditure on Charitable Activities	<u>10,200</u>	<u>10,203</u>
Total Expenditure	<u>10,200</u>	<u>10,203</u>
Net Income/(Expenditure)	<u>-</u>	<u>-</u>
Net Movement in Funds	<u>-</u>	<u>-</u>
<u>RECONCILIATION OF FUNDS</u>		
Total Funds Brought Forward	-	-
Total Funds Carried Forward	-	-

Appendix 2

KING GEORGE'S FIELD, STEPNEY (TREDEGAR SQUARE BOW) CHARITY NO.1088999 BALANCE SHEET

As at 31 March, 2016

	UNRESTRICTED FUNDS	
	<u>2015/16</u>	<u>2014/15</u>
	£	£
Current Assets		
Debtors	-	-
Other		
Creditors: amounts falling due within one year	-	-
Net Current Assets	<u>-</u>	<u>-</u>

Appendix 2

KING GEORGE'S FIELD, STEPNEY (TREDEGAR SQUARE, BOW) CHARITY NO 1088999

Notes to the financial statements For the year ended 31 March 2016

1. Accounting Policies

- a) The financial statements have been prepared under the historical cost convention and in accordance with appropriate accounting standards. They follow the recommendations in the Statement of Recommended Practice- Accounting FRS 102 and Reporting by Charities, issued in July, 2014 (amended in February 2016).
- b) Income is recognised in full in the Statement of Financial Activities in the year in which it is receivable.
- c) There are no restricted funds, within the definition contained in the SORP FRS102. Incoming resources are therefore used for any of the Charity's purposes.
- d) Resources expended are recognised in the period in which they are incurred. Resources expended exclude VAT which is recoverable by the London Borough of Tower Hamlets.
- e) Where income or expenditure has been recognised but cash has not been received or paid, a debtor or creditor the relevant amount is recorded in the balance sheet.
- f) Employees working in Tredegar Square are Council employees. They are eligible to join the Local Government Pension Scheme administered by the London Borough of Tower Hamlets. The staff costs are the apportioned costs of several Council employees (including employer's National Insurance and pension fund contributions).

2. Staff Costs

Staff costs were as follows:	2015/2016	2014/2015
Total	£0	£0

No employee received more than £50,000 in either 2015/2016 or 2014/2015.

3. Taxation.

The Charity does not pay any tax on its activities, since in any financial year, expenditure equals income, and statutory requirements relating to the payment of tax are not applicable.

4. Fixed Assets.

No fixed assets are shown in the Charity's accounts. Any capital expenditure on the construction and improvement of assets in Tredegar Square would be shown in the accounts of the London Borough of Tower Hamlets, together with the financing of those construction and improvement works.

5. Creditors.

Amounts Falling Due Within One Year:

	2015/2016	2014/2015
Trade Creditors	nil	nil
Receipts In Advance	nil	nil
Total	nil	nil

Appendix 2

6. Debtors

	2015/2016	2014/2015
Commercial and other rentals	nil	nil
Other Debtors	nil	nil
Total	nil	nil

Agenda Item 5

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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By virtue of paragraph(s) 5 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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of the Local Government Act 1972.

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